

Agency Assessment



Date

Agency ID

Name of Agency

Type of Agency

Assessment prepared by

On-Site Assessment - Identify items that Agency is "not meeting requirement" and prepare open issue and actions required for non-compliance items.

	In Compliance? Y/N/NA	Not in compliance max corrective action timing	Comments	Corrective Action Required (Action, Who Responsible, Timing)
1.0 Food Safety Training				
1.1		30 days		
1.2		30 days		
1.3	N/A	30 days		
2.0 Food Workers & Employee Health				
2.1		Immediate		
2.2		Immediate		
3.0 Transportation & Receiving				
3.1		Next Pick-up		
3.2		Immediate		
3.3		Immediate		
3.4		Immediate		
4.0 Storage				
4.1	N/A	Immediate		
4.2	N/A	One Week		
4.3	N/A	Begin Immediate		
4.4	N/A	Begin Immediate		
5.0 Distribution				
5.1	N/A	Immediate		
5.2	N/A	Immediate		
5.3	N/A	Immediate		
6.0 Equipment and Utensils				
6.1		One Week		
6.2	N/A	Immediate		
6.3	N/A	30 Days		
7.0 Facilities & Housekeeping				
7.1	N/A	30 Days		
7.2	N/A	Immediate		
7.3	N/A	One Week		
7.4	N/A	30 Days		
7.5	N/A	One Week		

Case Study - Joe's Food Runners
Transportation Only Agency.

"N/A" identifies processes Joe's Food Runners are not involved.

= Entry Required

General Comments: